

**PBS-Kansas Working Action Plan**

**Draft for Review**

**July, 2009**

**Goal 3 Communicate across systems to facilitate interagency collaboration of events, projects, planning efforts, and agencies.**

Objective	Actions	Who	Development Target Date	Evaluation Data Collected & Criteria Met	Evaluation Data Summarized and Presented	Completed
1. Create a document that lists all state funds dedicated to PBS implementation in Kansas and invite each project/group to participate in a plan to summarize and present evaluation data. The document will include evaluation data that summarizes data across 1-2 projects and/or organizations (e.g. example of 4 districts implementing school-wide PBS, 3 tertiary organizations create plan to share aggregate PBS planning outcome data).	*Contact state professionals from education, child welfare, mental health, and developmental disability asking about funds dedicated to PBS				Document review	
	* Conduct an online search for evidence of PBS projects funded by the state					
	* Invite professionals to meet to discuss how evaluation data are collected by each group and how data may be summarized to show effectiveness of PBS in Kansas					
	* Write a report that will summarize findings and share with PBS-Kansas members					
	*Create a plan for sharing the summarized data with state professionals					

Objective	Actions	Who	Development Target Date	Evaluation Data Collected & Criteria Met	Evaluation Data Summarized and Presented	Completed
2. Identify state agencies not involved in PBS-Kansas and increase participation in PBS-Kansas by 2 new state agencies or organizations (e.g. Families Together, Disability Rights)	*Schedule time during a PBS-Kansas meeting to share information about who already attends meetings and past representation					
	* Brainstorm ideas to invite 2 new state professionals to PBS-Kansas					
	*Identify a member who will make contact with each of the individuals and share information about PBS-Kansas					
	*Identify Johnson County professionals who attend the KIPBS tier 3 training and invite them to the next meeting					

Objective	Actions	Who	Development Target Date	Evaluation Data Collected & Criteria Met	Evaluation Data Summarized and Presented	Completed
3. Increase family involvement in PBS-Kansas and invite 1-2 individuals to participate in Community Forum	* A written proposal will be created to advertise the need for family involvement and members will try to obtain donations to offset the cost family members incur to attend meetings (travel, time off, etc.)					
	*Schedule a brainstorming session during PBS-Kansas to discuss how meetings could be reorganized to increase family participation					

Objective	Actions	Who	Development Target Date	Evaluation Data Collected & Criteria Met	Evaluation Data Summarized and Presented	Completed
<p>4. Organize a Community PBS Forum to share information about how funds are used now to implement PBS and how the state might be able to leverage existing funds. The purpose of the event would be to increase awareness statewide and to encourage statewide planning. Examples of how evaluation data can be summarized and presented to increase data-based decision making will be provided and an action plan for next steps will be documented.</p>	*Create a purpose statement and agenda for the community Forum					
	*Identify date, location, and create a flyer to advertise the event					
	*Brainstorm with PBS-Kansas members who should attend the Forum					
	*Decide who will present data and who will facilitate the meeting					

Objective	Actions	Who	Development Target Date	Evaluation Data Collected & Criteria Met	Evaluation Data Summarized and Presented	Completed
5. Create an action plan for assessing underserved/under-represented people and areas of the state and design a plan to develop active participation in PBS-Kansas	*Contact self Stephanie Martell to see if she would be interested in attending meetings again					
	*Brainstorm at a PBS-Kansas meeting about how to reorganize the meeting process to ensure that travel is not a problem for those interested in participating in PBS-Kansas					
	*Document the action plan for increasing participation and include this in an annual PBS-Kansas report					

6. Create 2 regional meetings that create a community of practice and interagency PBS action planning	*Consider regionalizing PBS-Kansas meetings with initial group functioning as a communication link with regional communities of practice-link this to action step 5					
---	---	--	--	--	--	--